



MINNESOTA NETWORK OF
HOSPICE & PALLIATIVE CARE

PRESENT

Hospice Nuts & Bolts



Tuesday, September 21 – Friday, September 24
2021



Meet Your Presenters

**Rebecca Crane, PhD, MSN,
RD, CHPN, CHC**

Dr. Crane has more than 45 years of experience in nursing including more than 18 years in senior management for home health and hospice agencies. Dr. Crane offers expertise in home health and hospice management including staff development and education, personnel management and professional accountability, fiscal responsibilities, regulatory compliance, documentation standards and best practice and with specialty in compliance and quality assurance performance improvement (QAPI). Rebecca also spent several years as an Indiana State Surveyor for Home Health and Hospice agencies conducting state and federal initial, license renewal, and complaint audits. She is personally a Certified Hospice & Palliative Nurse believing strongly in the value of becoming an expert in the field.

During this long career span, Dr. Crane has continued to pursue higher education beginning as a Licensed Practical Nurse, and continuing through Associate, Bachelor, and Master programs to the current status of a doctoral degree in Nursing Education. Over the past nine years, Rebecca has been teaching in a BSN program at Indiana Wesleyan University. Education has featured largely in her management positions in both home health and hospice. Last year, Dr. Crane became Certified in Healthcare Compliance (CHC).



Meet Your Presenters

**Sharon Seaton, RN, BSN,
CHPN, HCS-O, HCS-D**

Sharon Seaton has 34 years of varied Home Health and Hospice experience in clinical and senior management, as well as experience in compliance in both for-profit and non-profit organizations. Her focus has been on quality, compliance, and education. As an Executive Director her organization was awarded the "Hospice of the Year" designation for growth and quality scores. She also was the recipient of a Rotary International grant for rural hospice care. She has also worked as a Quality Assurance Reviewer for Home Health Coding, OASIS and Hospice Coding Services. Currently, she is a Clinical Product Development Specialist at Corridor. Sharon has been a featured speaker at conferences across the U.S. showcasing both Hospice and Home Health coding and compliance.

Hospice Nuts & Bolts Program Agenda Day One Tuesday, September 21, 2021

TIME	SESSION
■ 1:00 - 1:15	■ Introductions
■ 1:15 - 2:30	■ The Hospice Medicare Benefit <ul style="list-style-type: none">• Philosophy of the Hospice Benefit• Core Services• Determining what is covered• The Hospice Physician• Levels of Care• Election of Benefit, Addendum, and Certification
■ 2:30 - 4:00	■ Conditions of Participation: Subpart C <ul style="list-style-type: none">• Patient Rights• Initial and Comprehensive Assessment• Coordination of Services• Introduction to the IDG• Top 10 Survey Deficiencies
■ 4:00 - 4:15	■ Break
■ 4:15 - 5:00	■ Emergency Preparedness & Infection Control <ul style="list-style-type: none">• Understand the components of Emergency Preparedness Plan• Understand the Risk Assessment• Understand Training Requirements• Three Components of Your Infection Control Program• Survey Focus - PHE

Hospice Nuts & Bolts Program Agenda Day Two Wednesday, September 22, 2021

TIME	SESSION
1:00 - 2:15	<div>Interdisciplinary Group and The Plan of Care</div> <ul style="list-style-type: none">Barriers to Effective IDG MeetingsThe Care Planning ProcessMeeting Agenda: Roles and ResponsibilitiesIndividualizing the POCThe Role of the Hospice Physician
2:15 - 2:30	Break
2:30 - 3:30	<div>Facility Based Care</div> <ul style="list-style-type: none">Coordination of CareThe POC and DocumentationVisit ReportingThe Companion Rule: Roles and ResponsibilitiesRelationship BuildingThe Inpatient Unit and GIP
3:30 - 4:00	Scenarios
4:00 - 5:00	<div>Proof of Excellence: Hospice Quality Reporting and QAPI</div> <ul style="list-style-type: none">QAPI in the Age of Public ReportingHQRP: What You Need to KnowIndividualizing the POCHospice Care IndexBuilding a Culture of Compliance

Hospice Nuts & Bolts Program Agenda Day Three Thursday, September 23, 2021

TIME	SESSION
■ 1:00 - 1:30	■ Painting the Picture (Activity)
■ 1:30 - 3:30	■ Making the Case for Eligibility <ul style="list-style-type: none"> • Targeted Probe and Educate (TPEs) and ADRs • Documentation and Demonstrating Eligibility • The Local Coverage Determination Guidelines • Supporting Prognosis: Making the Case Every Time • Assessment Prompts • Documenting Pain • Discharge and Revocation
■ 3:30 - 3:45	■ Break
■ 3:45 - 5:00	■ Coding and Documentation <ul style="list-style-type: none"> • What is Diagnosis Coding and Why is it Important? • Why Accurate Coding is Essential • Ensuring Your Comprehensive Assessment Gathers the Necessary Information for an Accurate Claim • Terminal Diagnosis and Related Conditions • Prohibited Codes

Hospice Nuts & Bolts Program Agenda Day Four Friday, September 24, 2021

TIME	SESSION
1:00 - 2:15	Risk Areas for Hospices <ul style="list-style-type: none"> • Pre-Payment and Post-Payment Reviews • Government Oversight • Hospice Compliance and Managing Risk • Legal Implications
2:15 - 2:45	Scenarios and Discussion
2:45 - 3:00	Break
3:00 - 4:00	A Day in the Life <ul style="list-style-type: none"> • Reality Check • Planning and Setting-up Your Day • Efficiency • Time Management <ol style="list-style-type: none"> 1. Interruptions 2. Urgent Patient Needs Send Your Day Sideways 3. The Chatty (Lonely) Patient 4. Self-Care
4:00 - 4:30	Final Q&A <p>Questions, Review of the Pre-Test Questions/Answers, Post-Test</p>
4:30 - 5:00	Creating a Culture of Eligibility <ul style="list-style-type: none"> • Review of Eligibility • Review of Medical Record or Physician Documentation • Supporting Detailed Documentation