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EDUCATION AND TRAINING

**FUNCTION**

The Education and Training Committee identifies educational knowledge and practice gaps as articulated by hospice & palliative care professionals and assists with the planning, guidance and oversight of educational content provided throughout the year to address these needs. This content is offered through MNHPC's annual conference, educational forums and online offerings that advance professional education.

RESPONSIBILITIES

Identify educational needs of hospice & palliative care professionals through

- Review of conference/forum evaluations

- Conversations with other healthcare professionals

Discuss goals of educational offerings of MNHPC and assists with annual planning

Develop the theme and content for the annual conference

- Brainstorm and research keynote speakers and topics for annual conference, educational forums and webinars, as appropriate

- Assist staff in soliciting speakers and topics for breakout sessions

- Review all submissions for annual conference sessions and determines which sessions will be chosen

- Assist with a variety of conference duties and activities, including but not limited to session moderation, registration coordination, conference material preparation

Assist in the marketing and promotion of educational content, as needed

Identify and make recommendations related to ongoing opportunities to educate public and healthcare professionals on hospice & palliative care

- Make recommendations to the MNHPC Board of Directors when appropriate